

RIAS EDITORIAL POLICY AND RIAS STYLE

RIAS EDITORIAL POLICY

- *RIAS* is an electronic, print-on-demand, open-access, peer-reviewed journal.
- RIAS appears twice a year, in Spring and Fall. Copy deadlines
 for unsolicited submissions are mid-June and mid-December,
 respectively. While calls for papers are not always disseminated
 for upcoming issues, when made, such calls will be announced
 at least 9 months prior to the scheduled publication date
 for each issue
- RIAS welcomes submissions from all disciplines and approaches and from all parts of the world, provided that they pertain to the study of 'America' in the broadest implications of that term.
- Submissions can be sent to the editor-in-chief, Cyraina Johnson-Roullier, via automated submission system at the website www.rias-journal.org or at johnson.64@nd.edu
- RIAS seeks articles (up to 5,000 words) of general interest to the international American Studies community. If you have a proposal for an article, please contact the editor-in-chief with a brief synopsis (200 words). Suggestions for special issues, position papers, or similar initiatives should also be addressed to the editor-in-chief.
- Every submission should be accompanied by the author's name, institutional affliation, and brief author bio, in addition to an abstract of up to 200 words.

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- In principle, we accept contributions in all 'American' languages (i.e., English, French, Spanish, Portuguese, etc.). Accompanying abstracts should be in English (and, if appropriate, in the language of the article's composition).
- *RIAS* will publish short position papers (approximately 1,000 to 2,000 words) that deal with topical issues in the international arena of American Studies. Only four or more position papers, submitted together, will be considered. These papers will typically be derived from conference panels, colloquia or other kinds of scholarly activity. They should be gathered and edited by one contributor, who will arrange for them to be peer-reviewed prior to submission. The submitting contributor will obtain and submit all author information, and will submit along with the papers a brief explanation or synopsis of the debate that is treated, for the purposes of orienting the reader with regard to the questions or problems to be discussed. The submitting contributor will also obtain and provide a brief (100 words) abstract for each paper submitted.
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STYLESHEET FOR CONTRIBUTORS

Please observe the following editorial guidelines when sending in a text for publication in *RIAS*:

- Send your document in RTF format.
- Start with your name, followed by your affliation between brackets, and the full title on the next line.
- Pre-format your text in Times New Roman or Unicode font typeface, 12 point and 1.5 line spacing.
- For emphasis, use italics only. Do not underline words, do not use boldface.
- All text should be justified with last line aligned left, without kerning or any special text formatting.
- For page setup, use borders of 2.5 cm or one inch at all sides, format A4
- Minimum resolution for images is 300 dpi.
- Keep titles, subtitles and section headers as short as possible to conform to the technical requirements of the new RIAS template.
- Keep in mind that many readers will want to read your text from the screen. Write economically, and use indents, not blank lines between paragraphs.
- Those writing in English should use American spelling (but quotations should remain as they are in the original spelling).
- Those writing in languages other than English should observe the stylistic conventions (capitalization, alphabetical listing of personal names, etc.) linked to these languages.
- Quotations from other languages should be either in translation or appear both in the original and in translation.
- Cited publications are referred to in parenthetical references in the text as follows: '...' (Surname, date: page reference).
- Use single quotations marks. Use double quotation marks for quotations within quotations.
- Longer quotations exceeding three lines should be indented and single-spaced.

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- Use single quotation marks around words used in a special sense.
- Periods, commas, and all punctuation marks that appear in the original text should appear inside the quotation marks.
- As to abbreviations, use neither periods nor spaces after and between letters (the US), except for initials of personal names (T. S. Eliot).
- Use em dashes without spaces before and after.
- Footnotes should be numbered automatically 1, 2, 3, etc.
- List your references in alphabetical order of authors' names (type: Works Cited) at the end of your document and format them as follows:

BOOK

• Surname, Initials and Surname, Initials. (year) *Title: Subtitle.* Place of publication: Publisher.

ARTICI F IN A BOOK

 Surname, Initials (year) 'Title of Chapter', in Initials Surname and Initials Surname (eds) *Title of Book*. Place: Publisher, page number(s) of contribution.

ARTICLE IN A JOURNAL

• Surname, Initials (year) 'Title of Article,' *Title of Journal* volume number (issue number): page number(s) of contribution.

WEBSITE

• Surname, Initials (year) *Title*. Place of publication, Publisher (if ascertainable).http://xxx.xxx/xxx, mailbase and retrieval date.

ARTICLE IN AN E-JOURNAL

• Surname, Initials (year) 'Title of Article,' *Name of Journal* volume number (issue number) http://xxx.xxxx.xx/xxx, retrieval date.

MAILBASE LIST

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